

Office of the Chapter 13 Standing Trustee

Andrew B. Finberg, Chapter 13 Standing Trustee

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WHAT'S NEW AT THE CHERRY HILL CHAPTER 13 TRUSTEE'S OFFICE?

November 2023

Contested Matters:

1. If there are any unresolved matters for either Tuesday or Wednesday hearings, an in-person appearance will be required. If you have a contested matter, you must contact Jennie Archer for Judge Altenburg cases and Kimberly Talley for Judge Poslusny cases by no later than 10:00 a.m. Monday morning.
2. When reviewing the Trustee's disposition list, if a disposition is not entered by 10:00 a.m. Monday morning, please contact the assigned paralegal to see if an in-person appearance is required.
3. All submissions are due by 10:00 a.m. Monday morning prior to the Tuesday or Wednesday hearing. Any emails received or documents uploaded after 10:00 a.m. Monday morning will not be opened or reviewed, and the Trustee's recommendation will not be changed.

341 Meeting of Creditors:

The Trustee's office may grant one adjournment of the originally scheduled 341 Meeting of Creditors. Any additional adjournment requests without court approval will generally be denied. An adjournment request will not be considered until the Trustee has received proof of income and a copy of the filed federal tax returns as required by 11 U.S.C. § 521(a)(1)(B)(iv) and § 521(a)(2)(A), and FRBP 1007(b)(1)(E) (as amended by General Order dated October 6, 2005) and FBRP 4002(b)(3).

New Document Requirement:

Effective immediately, all submissions for 341 Meetings of Creditors are due by 10AM Wednesday morning the week prior to the scheduled meeting. Any documents received after

Wednesday morning will result in the meeting not being held the following week.

Effective December 1, 2023, the trustee will require 6 months of pre-petition pay advices for all cases filed. The proof of income must be uploaded to www.bkdocs.us at least 7 days prior to the 341 hearing.

Zoom 341(A) Meeting Of Creditors:

Effective November 2, 2023 all 341 hearings will be conducted via Zoom.

Proof of valid photo identification and social security must be provided to the trustee via www.bkdocs.us, together with the Declaration Regarding Confirmation of Identity and Social Security Number. Failure to provide these documents at least 7 days prior to the hearing will result in the hearing not being held.

To access Mr. Finberg's Zoom meeting room:

From your web browser, go to zoom.us/join

Enter Meeting ID: 571 854 9346

Click "Join"

Enter meeting passcode: 0895556855

Click "Join"

Click "Agree"

You are now in the waiting room where you can test your speaker and microphone and turn your camera on (top right corner).

OR

Alternatively, a direct link to the meeting can be found on the homepage of our website at [s](#) (this will eliminate the need to enter the Meeting ID and Passcode).

After clicking the link on our homepage,

Click "Open"

Click "Agree"

You are now in the waiting room where you can test your speaker and microphone and turn your camera on (top right corner).

Pay attention to your screen as you will be prompted at different times throughout the meeting to allow the Trustee's assistant to admit you into the main session and then into the assigned hearing

room. If you miss any of the prompts, this will delay the start of your hearing.

Please make sure that yourself and debtor(s) have access to video and audio, otherwise, this meeting will not be held.

Attorney(s) and Debtor(s) Zoom Names must match the Bankruptcy Petition as filed (no nicknames) to ensure that your case is easily identified and all parties are marked as present and ready to proceed. If we are unable to determine who is present, the meeting may not be held.

Recordings and photographs are prohibited.