

Adjournment Request Instructions

The Local Rules of the United States Bankruptcy Court for the District of New Jersey were amended effective August 1, 2015. D.N.J. LBR 5071-1 (a)(ii) requires that a party seeking an adjournment of a matter or confirmation hearing complete form captioned, “Adjournment Request for Chapter 13”. This form may be found on the Court’s website at <http://www.njb.uscourts.gov/sites/default/files/forms/Adjournment...> **Please note, when completing the form, fill in all sections and save by pressing the save button. This will avoid any problems with processing the document once uploaded to our system.**

The Bankruptcy Court has requested the Chapter 13 Trustee docket the adjournment request form on the Bankruptcy Court’s docket. Therefore, the adjournment request form must be completed by the party seeking an adjournment and uploaded to the Trustee’s Filing System (TFS) at www.standingtrustee.com/filing. The form must be fully completed by the party seeking the adjournment and **MUST NOT be scanned.**

Upon receipt of the adjournment request form, the trustee will indicate on page 2 of the form that the request is either denied or granted and docket the form on the Court’s docket. The disposition will be reflected on the Court’s calendar.